



Building Networks Creating Partnerships

VOLUNTEER AGREEMENT

We value our volunteers and the work they do, and will do the best we can to make your volunteer experience with us enjoyable and rewarding. This Volunteer Agreement describes the arrangement between Volunteers for Africa and you.

The organization

VFA mainly works with community based groups and organizations assisting them to acquire resources from all parts of the globe. We link them with other community groups and organizations, volunteer agencies, local and international volunteers, government agencies and donors. This way VFA contributes towards poverty alleviation, fighting of diseases and promotion of active citizenship through voluntarism.

We provide the following:

- Academic /Student Volunteerism
- Social/ Individual Volunteerism
- Employee Volunteerism

Your role as a volunteer is to help us realize our mission by carrying out the activities in the volunteer task list and starts on date.....to..... for 6 weeks.

Induction and training

- We will provide induction on the activities, the people involved, your volunteering role and the training you need to meet the responsibilities of this role.

Supervision, support and flexibility

- We will explain the standards we would like to achieve and encourage and support all our volunteers to achieve and maintain them.
- We will provide a named person who can meet with you to discuss your volunteering and any successes and problems.
- We will do our best to help you develop your volunteering role with us.

Popo Road, Off Mombasa Road
+254 20 2636751

<http://volunteersafrica.org>

[facebook.com/VolunteersForAfrica](https://www.facebook.com/VolunteersForAfrica); [facebook.com/juatenda](https://www.facebook.com/juatenda)
twitter.com/volunteerafrica; twitter.com/juatenda



Building Networks Creating Partnerships

Health and safety

- We will provide any relevant training and feedback in support of our health and safety policy.

Equal opportunities

- We will ensure that all volunteers are dealt with in accordance with our equal opportunities policy.

Problems

- We will try to resolve fairly any problems, grievances and difficulties you may have while you volunteer with us and in the event of an unresolved problem will meet to discuss the issues.

The volunteer

We expect you to:

- To perform your volunteering role to the best of your ability;
- To follow the organisation’s policies, procedures and standards.
- To meet time commitments and to give reasonable notice if your not able to attend so other arrangements can be made when this is not possible;
- To provide referees as agreed who may be contacted, and to agree to a police check being carried out if necessary.

I _____ agree to the terms and conditions of been a volunteer at _____ organized by Volunteers for Africa through the Changia programme.

Signed _____ (on behalf of Volunteers for Africa) Date _____

Signed _____ (volunteer) Date _____